

## Parental Involvement Policy

We believe that children benefit most from pre-school education and care when parents/carers and pre-schools work together in partnership.

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
	2.2 Parents as Partners		

### Our aim

- To support parents/carers as their children's first and most important educators.
- To involve parents/carers in the life of the pre-school and their children's education.
- To offer support and advice to the whole family, regarding their needs outside of the pre-school

### Method

In order to fulfil these aims:

- Encourage parents on an individual basis to play an active part in the management of our pre-school;
- Ensure that all new and existing parents are aware that they can contribute to the pre-school systems and policies for example through parent surveys;
- We are committed to ongoing dialogue with parents to improve our knowledge of the needs of their children and to support their families, whether through our home journal's or verbal communication with parent.
- Through regular informal communication and access to written information, we will inform all parents about how the group is run and its policies;
- We inform all parents on a regular basis about their children's progress through informal discussions, parental consultations and meetings with their child's key person;
- We involve parents in the shared record keeping about their children - either formally or informally - and ensure parents have access to their children's written records;
- We provide opportunities for parents to contribute their own skills, knowledge and interests to the activities of the group;
- Parents and visitors are made aware of our confidentiality policy and asked to adhere to it at all times
- Parents and visitors are made aware of our Safeguarding and Equalities leaflets.
- We inform parents about relevant conferences, workshops and training;
- We consult with parents about the times of consultation meetings to avoid excluding anyone;
- We provide information about opportunities for being involved in the pre-school in ways which are accessible to parents with basic skills needs;
- We offer play suggestions through play sacks that are taken home, or play suggestions on the corridor outside.

- For those whom English is an additional language, we will do our best to translate written information and seek advice from our local education authority;
- We hold our meetings at our preschool premises. If there are any problems regarding transport to meetings, help will be provided where possible;
- Parents/carers will have access to a parent survey;
- Parents/carers will be made aware of our complaints procedure;
- Parents/carers will have access to information regarding the daily activities/themes.

This policy was adopted at a meeting of First Steps Fountain Of Life Pre-School

Held on (date) \_\_\_\_\_

Signed on behalf of the Management  
Team \_\_\_\_\_

Role of signatory (e.g, chairperson etc) \_\_\_\_\_

Review date \_\_\_\_\_